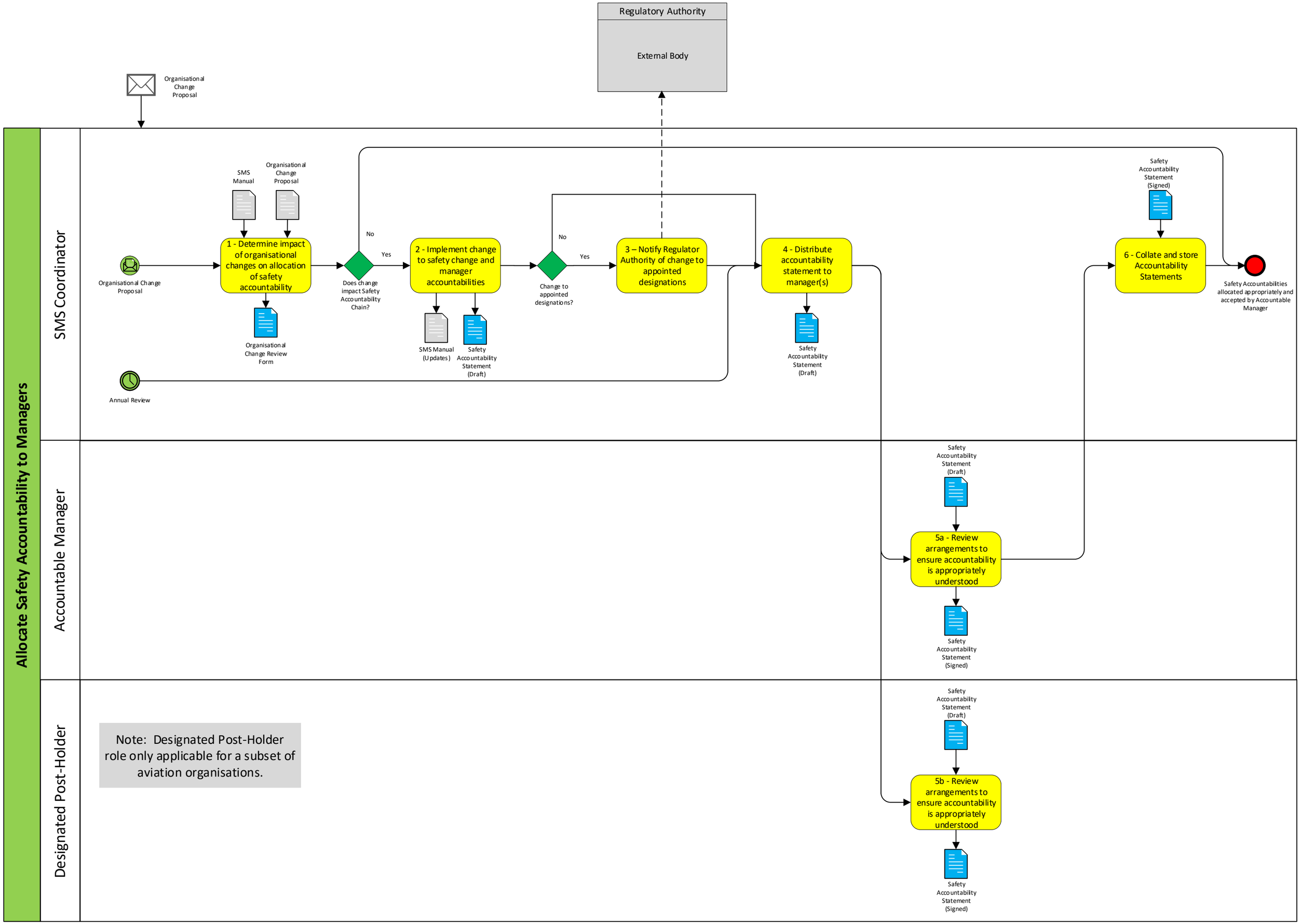
Allocate Safety Accountability to Managers
SMS Coordinator
Accountable Manager
Designated Post-Holder
Regulatory Authority
External Body
Organisational Change Proposal
Organisational Change Proposal
Annual Review
SMS Manual
Organisational Change Proposal
1 - Determine impact of organisational changes on allocation of safety accountability
Organisational Change Review Form
Does change impact Safety Accountability Chain?
No
Yes
2 - Implement change to safety change and manager accountabilities
SMS Manual (Updates)
Safety Accountability Statement (Draft)
Change to appointed designations?
No
Yes
3 – Notify Regulator Authority of change to appointed designations
4 - Distribute accountability statement to manager(s)
Safety Accountability Statement (Draft)
Safety Accountability Statement (Draft)
5a - Review arrangements to ensure accountability is appropriately understood
Safety Accountability Statement (Signed)
Safety Accountability Statement (Draft)
5b - Review arrangements to ensure accountability is appropriately understood
Safety Accountability Statement (Signed)
Safety Accountability Statement (Signed)
6 - Collate and store Accountability Statements
Safety Accountabilities allocated appropriately and accepted by Accountable Manager
Note: Designated Post-Holder role only applicable for a subset of aviation organisations.