

Assess Competency of Safety Personnel

Safety Competency Assessor

Employee

As scheduled



As requested by Employee



Employee in new safety role



1 - Issue competency assessment

2 Working Days



2 - Complete competency assessment



Competency Self-Assessment Survey

2 Working Days



3 - Validate competency assessment for employee



SMS Competency Database

Competency Self-Assessment Survey (Completed)



Gaps identified in competency?

No

Yes

4 - Inform employee and line management of scope of competency

SMS Competency Database



Employee competence validated

5 - Identify experience skills required to close competence gap



Individual Competency Action Plan

Employee requires additional experience and/or skills